



**Flathead County
Emergency Medical Services
Administrative Board**

Flathead County EMS
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EMS Administrative Board Meeting
May 18, 2015 @ 1:30pm
Flathead Emergency Communications Center

Members Present

Wayne Miller, MD
Mae Stubbs (KRMC)
Chris Bogers (NVH)

Absent

Chuck Curry
Bob Kun

Call to Order

Meeting was called to order by Dr. Miller at 1:30 pm.

Approval of Agenda – Granger asked to add a closed session at the end of the normal meeting to discuss a personnel matter.

Miller asked for a motion to approve the agenda with the addition of the closed session.

MOTION to approve agenda with addition, Bogers

SECOND, Stubbs; Approved

Approval of Minutes

MOTION to approve Minutes for February 23, 2015, Bogers

SECOND, Stubbs; Approved

Citizen Comments – None.

June Disbursement – Granger presented the Board copies of the EMS Call numbers for November through April along with the June disbursement. The call volumes for the past 6 months have been fairly even with the May 2014 through October 2014. The only change in the formula is the overall amount to be distributed. The amount for June is \$322,750. This is higher than budgeted due to the Commissioners' approval to expend the special levy account down to 5%.

Miller asked for a motion to approve the June disbursement;

MOTION; Stubbs, SECOND; Bogers; carried

Board By-Laws – Brower presented an amended copy of the By-Laws with the changes from the County Attorney's Office. The Board had some discussion and Miller commented that the wording of the two hospitals' alternates did not have a clause about a one year calendar year appointment. Other Board members agreed Miller asked to send the By-Laws back to the Attorney's Office for this wording and also including attendance requirements for the Board Members.

Others Present

James Brower
Mary Granger
Amy McKoon
Justin Bartels
Dave Dedman
Linda Chambers

Elections of Board Officers – Chair Miller opened nominations for Board Chair, Stubbs nominated Miller as Chair. With no other nomination Miller asked for a motion to close nominations for Chair.

MOTION by Stubbs; SECOND by Bogers

Miller appointed as chair.

Miller opened nominations for co-chair, Miller nominated Kun as Co-Chair; with no other nomination Miller ask for a motion to close nominations for Co-Chair.

MOTION by Stubbs; SECOND by Bogers

Kun appointed to Co-Chair

Medical Director Report – Dr. Briles not present, Granger reported that Briles will be gone for about 3 weeks and will have a backup Medical Director in place for any questions.

EMS Manager Report – Granger reported that the Summit Conference was a great success. Flathead County had 46 people attend, and this was about 15% of the conference attendance. Dr. Gasaway will be in the Valley June 26th and 27th for a Situational Awareness class EMS is hosting. The class will be at FVCC and everyone is welcome to attend. The EMS Office will be looking at bringing a Difficult Airway Course and a Basic Airway Course to the valley; also looking into a PHTLS class. Granger will be contacting Bob Page again to see about scheduling him to come back to the Flathead and teach an ECG class. The Paramedic Refresher is scheduled for November 4th – 7th 2015. The FVCC contract for 2015 has been completed and sent to the Commissioners for signature. Granger and Brower had a meeting with FVCC to discuss the future contract. Over the past few years the EMS Office has moved the EMT course to an outside facility for convenience. FVCC staff is concerned that the obligations set per the contract are not being met. Granger and Brower will be meeting with FVCC staff to discuss the future of the contract. Granger updated the board on the Eureka progress in regards to the extra response from Whitefish Fire. Eureka Ambulance and their Medical Director are on board and moving forward with getting their service viable again, the Eureka Dispatch Center is not on board yet. Granger has been making the rounds to the agencies discussing the ebola ppe (personnel protective equipment) and working with them on proper ppe and cleanup. This year the 911 Center is doing a large upgrade to the CAD system; in this upgrade the current text notification with not be a component. Currently the text notification is a program that the old IT Manager built. The EMS Office will be looking into what we can do to continue the text notification. Granger presented the Board with a copy of the current expenditures from FY15 budget along with a copy of the proposed FY16 budget. The Board had some discussion and questions.

Other Business/Future Agenda Requests – Board By-Laws

Board Member Comments –

Next meeting scheduled for June 15, 2015.

Closed Session -

Chair Miller closed the meeting to the public at this time. 2:22pm

Chair Miller opened the meeting out of closed session at 2:45pm

Meeting Adjourned 2:45pm

James Brower, Recorder